

SUBCHAPTER 2. GENERAL PROVISIONS

19:41A-2.1 Filing of key license applications

(a) An application for a casino key employee license and any supporting documents shall be submitted to and received by the Licensing Unit of the Division of Regulatory Affairs. The Commission staff shall determine the date of filing as to each application received and shall cause to be endorsed thereon the date of such filing. No application for a casino key license shall be deemed filed until the applicant shall satisfy the staff that all the requirements in (a)1 through 5 below are satisfied consistent with the standards set forth in the Act or in the corresponding Division rules:

1. Papers presented conform to all requirements relating to format (N.J.A.C. 13:69A-7.15), signature, oath or affirmation, attorney certification (N.J.A.C. 13:69A-7.10), copies (N.J.A.C. 13:69A-7.16) and the submission of an English translation (N.J.A.C. 13:69A-7.14);

2. Appropriate application and personal history disclosure forms have been properly completed and presented;

3. Required consents, waivers (N.J.A.C. 13:69A-7.3), fingerprint impressions (N.J.A.C. 13:69A-7.7), photographs (N.J.A.C. 13:69A-7.8), and handwriting exemplars (N.J.A.C. 13:69A-7.3) have been properly presented;

4. Other information, documentation, assurances, and other materials required or requested at that preliminary stage pertaining to qualifications have been properly presented; and

5.Required fees have been properly paid.

19:41A-2.2 Processing

(a) Upon a determination that all prerequisites for filing have been met, the Commission staff shall:

1.Accept the application for filing, assign the application an identification number, and provide a receipt to the applicant for the fees received;

2.Request the Division to promptly and in reasonable order conduct such investigation and provide such information as may be necessary to determine the qualifications of the applicant and any other matter relating to the application; and

3.Analyze, obtain, and evaluate such information of either a factual nature or otherwise as may be necessary to determine the qualifications of the applicant and any other matter relating to the application.